

# University of Pretoria Yearbook 2022

## Legal practice 220 (RPK 220)

**Qualification** Undergraduate

**Faculty** [Faculty of Law](#)

**Module credits** 10.00

**NQF Level** 06

**Programmes** [LLB](#)

**Prerequisites** Admission to the relevant programme.

**Contact time** 2 lectures per week

**Language of tuition** Module is presented in English

**Department** Procedural Law

**Period of presentation** Semester 2

### Module content

\*For LLB

- a. Practice management
- b. Taking of instructions
- c. Bookkeeping for legal practices
- d. Aspects of trial advocacy
- e. Practical application
- f. Research skills
- g. Writing skills (letter of advice to client; office memorandum; heads of argument)

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